

Associate Dean for Research and Graduate Studies, Arts & Sciences

Position location: Kingston

Grade Level: 18

Salary to commensurate with education and experience.

This is a calendar year, full-time, three-year appointment (June 24, 2028) eligible for renewal.

BASIC FUNCTION:

As an administrator within the University organizational structure, perform primary leadership and management roles in college research initiatives and graduate programs as well as some role in the teaching and service/outreach mission of the college. Assist and advise the Dean on all matters of administration, including the following: budget preparation and implementation; personnel matters including both faculty and non-faculty hiring, promotion, and terminations; research portfolio and infrastructure development, evaluation, and review for undergraduate and graduate programs and faculty; graduate student onboarding and mentoring; graduate program development and review; and graduate student support services within the college. Serve as a member of the college leadership team.

For complete details about the position, including required and preferred qualifications, and the application process itself, please visit the URI Jobs website at <https://apptrkr.com/5831893> to apply and view complete details for job posting **(SF01903)**.

The search will remain open until the position has been filled. First consideration will be given to applications received by January 15, 2025. Applications received after January 15, 2025 may be reviewed depending on search progress and needs but are not guaranteed full consideration.

APPLICATIONS MUST BE SUBMITTED ONLINE ONLY.

The University of Rhode Island is an EEO/AAE employer. Women, persons of color, protected veterans, individuals with disabilities, and members of other protected groups are encouraged to apply.