

Title IX coordinator

Texas Christian University, a top national university in Fort Worth, Texas, invites inquiries, nominations, and applications for its Title IX coordinator. This is an on-site leadership role.

Texas Christian University (TCU) sits on a 302-acre campus is nestled in a tree-lined neighborhood and is home to about half of the students. Using thoughtful master planning going back decades, TCU has invested more than \$1 billion in new and renovated facilities over the past 20 years. Historic buildings that have stood for more than a century have been carefully updated for the next generation. TCU is the largest of 21 institutions associated by an ongoing covenant with the Christian Church (Disciples of Christ). A protestant denomination with Presbyterian and Baptist roots, the Disciples' vision statement speaks of "true community, deep Christian spirituality and a passion for justice."

Reporting to the director of the office of institutional equity (OIE), the Title IX coordinator is responsible for coordinating, implementing, and overseeing compliance for Title IX of the Education Amendments of 1972 (Title IX), the Violence Against Women Reauthorization Act (VAWA), Campus SaVE Act, Americans with Disabilities Act/Section 504 of the Rehabilitation Act of 1973 (ADA), the Clery Act, and other assigned federal and state laws and regulations.

The Title IX coordinator provides direction and leadership to the university on all Title IX, Title VI, and Title XII-related issues, and assists in the implementation of best practices, investigative support, training, and education.

The salary range for this position is \$115,000 - \$125,000.

Qualifications

An advanced degree (MA, JD, EdD, or PhD) from an accredited institution in a related field (social work, sociology, psychology, law, and criminal justice) and six years of experience in higher education or related field are required.

The successful candidate must also have experience handling Title IX and discrimination matters, including investigations, and must have formal Title IX coordinator or investigator training.

Preferred candidates will have:

- Experience conducting equal employment opportunity (EEO) and other civil rights harassment and discrimination investigations
- Conflict resolution training and experience

- Trauma-informed training
- EEO investigator training
- Mediation and conflict resolution training

In addition to the qualifications stated above, key stakeholders identified the following capabilities and attributes of a successful candidate:

- Knowledge of the laws, policies, and procedures related to Title IX, VAWA, Clery Act, and relevant EEO and civil rights laws.
- Knowledge of and ability to interpret Title IX, federal, local, and state equal opportunity and non-discrimination laws and regulations.
- Ability to manage multiple, on-going, and complex caseloads of EEO and Title IX-related reports and complaints to ensure prompt, effective and equitable resolutions.
- Ability to conduct investigation interviews using proactive listening skills and thorough questioning techniques.
- Exercises independent and mature judgement, maintains objectivity, and safeguards confidential and sensitive information.
- Understands the needs of the university and works collaboratively with students, faculty, staff, administrators and community partners
- Excellent communication skills, both orally and in writing, and the ability to effectively communicate with a wide variety of constituents across the university.
- Advanced organizational, leadership, and analytical skills with attention to detail and perspective.
- Exceptional critical thinking skills demonstrated by the ability to analyze information, evaluate results, respond to community needs, and facilitate a variety of resolutions.
- Ability to maintain emotional stability to cope with human suffering, emergencies, crisis situations, civil rights trauma, and other associated stresses.

Application and Nomination

Texas Christian University has selected Spelman Johnson, a leading executive search firm, to assist with leading this search. Review of applications will begin April 9, 2025, and continue until the position is filled. Submit a resume and cover letter via <https://apptrkr.com/6076140>

- Contact Julie Leos at jal@spelmanjohnson.com for confidential inquiries.
- Applicants needing reasonable accommodation to participate in the application process should contact Spelman Johnson at 413-529-2895 or email info@spelmanjohnson.com

Visit the Texas Christian University website at www.tcu.edu

As an AA/EEO employer, TCU recruits, hires, and promotes qualified persons in all job classifications without regard to age, race, color, religion, sex, sexual orientation, gender, gender identity, gender expression, national origin, ethnic origin, disability, genetic information, covered veteran status, or any other basis protected by law.